

# BARNSELY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council  
3<sup>rd</sup> August 2017

Report of the  
Penistone Area Council Manager

## Penistone Area Council Procurement and Financial update report

### 1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service
- New Clean and Tidy 2017/18

1.2 The report outlines the current financial position.

### 2.0 Recommendations

2.1 **That members receive the update on the Isolated and Vulnerable Older People Service and make a recommendation on the continuation of the contract from 1<sup>st</sup> January 2018 based on the 6 month performance information and presentation at the meeting.**

2.2 **That members note the update of the Penistone Working Together Fund**

2.3 **That members note the update on the current clean and tidy commission and the update of the newly appointed service provider.**

2.4 **That members note the finance update at 7.0 and the recommendation to put on hold any further discussions regarding enforcement services for Penistone.**

### 3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14<sup>th</sup> April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider. This is a 12 month contract which started in January 17 and were half way through the contract period on the 30<sup>th</sup> June 17. Age UK Barnsley have met all their milestones and outcomes to date which are outlined in the Penistone Area Council performance report.

3.3 Members agreed a value of £70,000 for this commission for an initial one year with the option to extend the project for a further year at the discretion of the Penistone

Area Council which would be subject to funding being available, satisfactory performance of the provider and continued need for the service.

3.4 Age UK Barnsley currently employ two social inclusion workers employed specifically to deliver this contract. In order for the Penistone Area Council to make recommendations regarding the potential to extend this contract for a further year the following was agreed at the Penistone Area Council meeting on the 15<sup>th</sup> June 2017:

- 6 month performance information submitted as part of the performance report to be considered by Members
- A presentation by Age UK Barnsley at Area Council meeting on the 3<sup>rd</sup> August 17
- Penistone Area Council to make recommendations following a review of progress to date in order to allow sufficient notice for the provider to either prepare for a further 12 month delivery or termination of contract

#### 4.0 **Penistone Area Council Working Together Fund**

4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5000 and £20,000.

4.2 Further to this decision, at the Member Briefing meetings on the 17<sup>th</sup> and 24<sup>th</sup> November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This was subsequently approved and gives a total budget of £202,038

4.3 To date the following applications have been approved:

- Penistone roundtable: £11,660
- Penistone Scout Group: £8050
- Trans Pennine Trail conservation volunteers: £6630
- Penistone FM, young people in radio: £15,627
- Penistone Bumping spaces: £19,836
- Sporting Penistone: £16,230
- Penistone Youth Activities: £8730
- DIAL Barnsley : £4275
- Penistone Wi-Fi Project: £5545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)
- Bumping Spaces: £19,836

4.4 The third round of grants approved the following applications which are currently being worked up into contracts:

- South Pennine Community Transport, CIC: £5000
- Penistone FM, Community radio and training project: £19,840

- Cycle Penistone, CIC: £ 5990

4.5 Total applications = £147,249 which leaves a remaining balance of £54,789.

4.6 The next panel will be held in September 2017.

#### 5.0 **Clean and Tidy Service**

5.1 The original Service Level Agreement started 1<sup>st</sup> November 2015 to run for 18 months until 30<sup>th</sup> April 2017. An extension of one month was agreed as a result of a vacancy within the team arising in November 16. It was felt that given the amount of time remaining on the contract and the timescales involved in recruitment, that the post would be covered by an agency worker and the contract to be extended until the 31<sup>st</sup> May 17. The total value of the contract up to the end of May 17 did not change and was funded from the vacancy underspend. The extension to the contract also enabled the Clean and tidy team to pick up extra work in preparation for the Tour de Yorkshire.

5.2 Two members of the existing BMBC Clean and Tidy Team are protected under the Transfer of Undertakings (Protections of employment) Regulations 2006 (TUPE) as they were working 100% on this contract and as such will be transferred to the new Clean, Green and Tidy service provider.

5.3 In order to ensure no gap in service and for staff to be transferred, the two members of staff have been working three days per week on Clean and Tidy activity for the Penistone Area Council and two days a week with the Rangers and Public Rights of Way. Additional work has included clean-up work and support to Penistone Gala, Penistone Mayor's Parade and Penistone Armed forces Day. The Costs have been calculated for the period 1<sup>st</sup> June 2017 to 11<sup>th</sup> August 2017 and updated in the finance table below and remain within 6% of the original contract value due to the vacancy underspend.

#### 6.0 **Procurement for a new Clean and Tidy Service**

6.1 Following a decision by the Penistone Area Council at its meetings on the 8<sup>th</sup> December 16 and 9<sup>th</sup> February 17 a new Clean, Green and Tidy tender opportunity went live on YORtender website on the 19<sup>th</sup> May.

6.2 A value of between £75,000 -£100,000 was agreed by the Penistone Area Council for an initial 12 month period with the option of a further extension subject to available budget, satisfactory performance and continued need and demand.

6.3 The evaluation panel made up of Councillor Joe Unsworth, Lisa Lyon, Penistone Area Council Manager, Stephen Miller, Penistone Community Development Officer, supported by the Strategic, Procurement and Commissioning Team met on the 22<sup>nd</sup> June to consider three potential providers.

6.4 Twiggs Ground Maintenance Ltd are the preferred provider. Contract letters were issued on the 11<sup>th</sup> July 2017 following a stand still period. The contract will start from the 14<sup>th</sup> August 2017, with staff being transferred over to the new provider for this date.

## 7.0 Finance Update

7.1 The current financial position illustrated in the table at 7.2 shows that the Penistone Area Council has allocated £171,633.50 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget for 2017 /2018 is £28,366.50

7.2 Current financial position:

	<b>2014/15 £200,000</b>	<b>2015/16 £200,000</b>	<b>2016/17 £200,000</b>	<b>2017/2018 £200,000</b>	<b>Total £800,000</b>
Countryside Skills and Training	£100,000				£100,000
Countryside Skills and Training extension		£54,600			£54,600
Clean and Tidy Team		£35,555	£124,445	£10,264.50	£170,264.50
New Clean and Tidy Team 17/18				£98,007	£98,007
Working Together Fund		£60,000	£60,000 + £32,038	£50,000	£202, 038
Allocation to Ward Alliance		£40,000	£20,000	£10,000	£70,000
Vulnerable and Older People			£70,000		£70,000
Community magazine – Penistone Matters			£3362	£3362	£6724
<b>Total spend allocation</b>	<b>£100,000</b>	<b>£190,155</b>	<b>£309,845</b>	<b>£171,633.50</b>	<b>£771,633.50</b>
<b>Balance</b>					<b>£28,366.50</b>

7.3 South, North East, North, Central and the Dearne Area Council are currently conducting a review of their contracted enforcement services. The review will be completed by the end of September 2017. It is therefore advised that discussions regarding a potential enforcement service contract for Penistone be put on hold in order to feed in any information from these reviews.

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